



Information Commissioner's Office

Promoting public access to official information
and protecting your personal information

JASVINDER JASSAL
CAFCASS
6TH FLOOR
SANCTUARY BUILDINGS
GREAT SMITH STREET
LONDON
SW1P 3BT

123

21 April 2009

Data Controller Name: CHILDREN AND FAMILY COURT ADVISORY AND SUPPORT
SERVICE (CAFCASS)

Registration Number: Z5384497

Security Number: 10207020

For the attention of: JASVINDER JASSAL

Data Protection Act 1998 – Confirmation of Renewal

We have renewed your register entry **Z5384497** and the new expiry date is **18 April 2010**.

If you requested any amendments at the time of renewal they will have been processed separately and confirmation may have been sent already or will follow under separate cover.

NOTIFICATION DEPARTMENT



Information Commissioner's Office

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DATA PROTECTION ACT 1998

Register Entry Report

Registration Number :

Registered :

Expiry Date:

Data Controller:

Address:

Printed 20 04 2009

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This data controller states that it is a public authority under the Freedom of Information Act 2000 or a Scottish public authority under the Freedom of Information (Scotland) Act 2002

This register entry describes in general terms, the personal data being processed by:

CHILDREN AND FAMILY COURT ADVISORY AND SUPPORT SERVICE (CAFCASS)

It contains personal data held for 8 purposes detailed on the following pages:

1	Staff Administration
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Purpose Description: Appointments Or Removals, Pay, Discipline, Superannuation, Work Management Or Other Personnel Matters In Relation To The Staff Of The Data Controller.

Data Subjects are : Staff Including Volunteers, Agents, Temporary And Casual Workers
Customers And Clients
Suppliers
Complainants, Correspondents And Enquirers
Advisers, Consultants And Other Professional Experts

Board Members

Data Classes are : Personal Details
Family, Lifestyle And Social Circumstances
Education And Training Details
Employment Details
Financial Details
Goods Or Services Provided
Racial Or Ethnic Origin
Religious Or Other Beliefs Of A Similar Nature
Trade Union Membership
Physical Or Mental Health Or Condition
Offences (Including Alleged Offences)

**Recipients
(1998 Act)**

Data Subjects Themselves
Relatives, Guardians Or Other Persons Associated With The Data Subject
Current, Past Or Prospective Employers Of The Data Subject
Healthcare, Social And Welfare Advisers Or Practitioners
Business Associates And Other Professional Advisers
Employees And Agents Of The Data Controller
Suppliers, Providers Of Goods Or Services
Financial Organisations And Advisers
Survey And Research Organisations
Trade, Employer Associations And Professional Bodies
Police Forces
Central Government
Data Processors
Employment And Recruitment Agencies

Transfers: None Outside The European Economic Area

2 Advertising, Marketing & Public Relations

Purpose Description: Advertising Or Marketing The Business Of The Data Controller, Activity, Goods Or Services And Promoting Public Relations In Connection With That Business Or Activity, Or Those Goods Or Services.

Data Subjects are : Staff Including Volunteers, Agents, Temporary And Casual Workers
 Customers And Clients
 Suppliers
 Complainants, Correspondents And Enquirers
 Relatives, Guardians And Associates Of The Data Subject
 Advisers, Consultants And Other Professional Experts

Data Classes are : Personal Details
 Family, Lifestyle And Social Circumstances
 Employment Details
 Racial Or Ethnic Origin
 Political Opinions
 Trade Union Membership
 Physical Or Mental Health Or Condition

Recipients (1998 Act) Suppliers, Providers Of Goods Or Services
 Persons Making An Enquiry Or Complaint
 Trade, Employer Associations And Professional Bodies
 Central Government
 Voluntary And Charitable Organisations
 Political Organisations
 The Media
 Data Processors
 Eu, Council Of Europe And World Governmental And Non Governmental Organisations

Transfers: Worldwide

3 Accounts & Records

Purpose Description: Keeping Accounts Related To Any Business Or Other Activity Carried On By The Data Controller, Or Deciding Whether To Accept Any Person As A Customer Or Supplier, Or Keeping Records Of Purchases, Sales Or Other Transactions For The Purpose Of Ensuring That The Requisite Payments And Deliveries Are Made Or Services Provided By Him Or To Him In Respect Of Those Transactions, Or For The Purpose Of Making Financial Or Management Forecasts To Assist Him In The Conduct Of Any Such Business Or Activity

Data Subjects are : Staff Including Volunteers, Agents, Temporary And Casual Workers
 Customers And Clients

Board Members

Data Classes are : Personal Details
 Family, Lifestyle And Social Circumstances
 Employment Details
 Financial Details
 Goods Or Services Provided
 Trade Union Membership

Recipients (1998 Act) Data Subjects Themselves
 Current, Past Or Prospective Employers Of The Data Subject
 Business Associates And Other Professional Advisers
 Employees And Agents Of The Data Controller
 Financial Organisations And Advisers
 Trade, Employer Associations And Professional Bodies
 Central Government
 Data Processors

Transfers: None Outside The European Economic Area

4 Property Management

Purpose Description: The Management And Administration Of Land, Property And Residential Property And The Estate Management Of Other Organisations.

Data Subjects are : Staff Including Volunteers, Agents, Temporary And Casual Workers
 Customers And Clients
 Suppliers
 Complainants, Correspondents And Enquirers
 Advisers, Consultants And Other Professional Experts
 Tenants Of Commercial Property And Their Agents Or Representatives
 Landlords And Their Agents

Data Classes are : Personal Details
 Goods Or Services Provided

Recipients (1998 Act) Data Subjects Themselves
 Business Associates And Other Professional Advisers
 Employees And Agents Of The Data Controller
 Suppliers, Providers Of Goods Or Services

Transfers: None Outside The European Economic Area

5 Data Controller's Free Text Description Of Purpose

Data Controller's description of purpose:

Practice Management

Data Subjects are :

Staff Including Volunteers, Agents, Temporary And Casual Workers
 Customers And Clients
 Suppliers
 Complainants, Correspondents And Enquirers
 Relatives, Guardians And Associates Of The Data Subject
 Advisers, Consultants And Other Professional Experts
 Offenders And Suspected Offenders Against Persons At Risk
 Health And Social Work Professionals, Advice Workers, Court Officials, Police,
 Probation Officers And Others To Be Contacted During Reviews Of Cases
 Foster Parents, Childminders And Other Carers

Data Classes are :

Personal Details
 Family, Lifestyle And Social Circumstances
 Education And Training Details
 Employment Details
 Financial Details
 Goods Or Services Provided
 Racial Or Ethnic Origin
 Religious Or Other Beliefs Of A Similar Nature
 Physical Or Mental Health Or Condition
 Sexual Life
 Offences (Including Alleged Offences)
 Criminal Proceedings, Outcomes And Sentences.
 Work Management And Scheduling Details

Recipients (1998 Act)

Data Subjects Themselves
 Relatives, Guardians Or Other Persons Associated With The Data Subject
 Healthcare, Social And Welfare Advisers Or Practitioners
 Business Associates And Other Professional Advisers
 Employees And Agents Of The Data Controller
 Suppliers, Providers Of Goods Or Services
 Persons Making An Enquiry Or Complaint
 Survey And Research Organisations
 Police Forces
 Local Government
 Central Government
 Voluntary And Charitable Organisations
 Courts

Transfers:

None Outside The European Economic Area

6 Research**Purpose Description:** Research In Any Field, Including Market, Health, Lifestyle, Scientific Or Technical Research.

Registration Number: Z5384497

Date Printed: 20-Apr-09

Data Subjects are : Staff Including Volunteers, Agents, Temporary And Casual Workers
 Customers And Clients
 Suppliers
 Complainants, Correspondents And Enquirers
 Relatives, Guardians And Associates Of The Data Subject
 Advisers, Consultants And Other Professional Experts
 Offenders And Suspected Offenders

Data Classes are : Personal Details
 Family, Lifestyle And Social Circumstances
 Education And Training Details
 Employment Details
 Financial Details
 Goods Or Services Provided
 Racial Or Ethnic Origin
 Religious Or Other Beliefs Of A Similar Nature
 Physical Or Mental Health Or Condition
 Sexual Life
 Offences (Including Alleged Offences)
 Criminal Proceedings, Outcomes And Sentences.

Recipients (1998 Act) Data Subjects Themselves
 Relatives, Guardians Or Other Persons Associated With The Data Subject
 Current, Past Or Prospective Employers Of The Data Subject
 Healthcare, Social And Welfare Advisers Or Practitioners
 Education, Training Establishments And Examining Bodies
 Business Associates And Other Professional Advisers
 Employees And Agents Of The Data Controller
 Persons Making An Enquiry Or Complaint
 Survey And Research Organisations
 Local Government
 Central Government
 Ombudsmen And Regulatory Authorities
 Data Processors
 Students And Academic Researchers

Transfers: Worldwide

7	Data Controller's Free Text Description Of Purpose
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Data Controller's description of purpose:

Advisory & Support Services To Children, Families & The Court.
 Advisory & Support Services Required To Fulfil Statutory Functions, As Set Out In Section 12 (1) Criminal Justice And Courts Services Act 2000, Namely:
 (A) To Safeguard And Promote The Welfare Of Children
 (B) To Give Advice To Any Court About Any Application Made To It In Such Proceedings.
 (C) To Make Provision For Children To Be Represented In Such Proceedings.

(D) To Provide Information, Advice And Other Support For Children And Their Families.

And Fulfilment Of The Various Roles Of Cafcass Officers, Namely:

- (A) Children And Family Reporters
- (B) Children'S Guardian
- (C) Reporting Officers
- (D) Guardians Ad Litem

Data Subjects are : Staff Including Volunteers, Agents, Temporary And Casual Workers
Customers And Clients
Suppliers
Complainants, Correspondents And Enquirers
Relatives, Guardians And Associates Of The Data Subject
Advisers, Consultants And Other Professional Experts
Offenders And Suspected Offenders

Data Classes are : Personal Details
Family, Lifestyle And Social Circumstances
Education And Training Details
Employment Details
Financial Details
Racial Or Ethnic Origin
Religious Or Other Beliefs Of A Similar Nature
Physical Or Mental Health Or Condition
Sexual Life
Offences (Including Alleged Offences)
Criminal Proceedings, Outcomes And Sentences.

**Recipients
(1998 Act)**

Data Subjects Themselves
Relatives, Guardians Or Other Persons Associated With The Data Subject
Healthcare, Social And Welfare Advisers Or Practitioners
Education, Training Establishments And Examining Bodies
Business Associates And Other Professional Advisers
Employees And Agents Of The Data Controller
Suppliers, Providers Of Goods Or Services
Persons Making An Enquiry Or Complaint
Survey And Research Organisations
Police Forces
Local Government
Central Government
Voluntary And Charitable Organisations
Ombudsmen And Regulatory Authorities
The Court

Transfers: Worldwide

Purpose Description: Maintenance Of Information Or Databanks As A Reference Tool Or General Resource.This Includes Catalogues, Lists, Directories And Bibliographic Data. Bases.

Data Subjects are : Staff Including Volunteers, Agents, Temporary And Casual Workers
Customers And Clients
Suppliers
Complainants, Correspondents And Enquirers
Relatives, Guardians And Associates Of The Data Subject
Advisers, Consultants And Other Professional Experts
Offenders And Suspected Offenders

Data Classes are : Personal Details
Education And Training Details
Employment Details
Goods Or Services Provided
Racial Or Ethnic Origin
Physical Or Mental Health Or Condition
Offences (Including Alleged Offences)
Criminal Proceedings, Outcomes And Sentences.

Recipients (1998 Act) Data Subjects Themselves
Healthcare, Social And Welfare Advisers Or Practitioners
Education, Training Establishments And Examining Bodies
Business Associates And Other Professional Advisers
Employees And Agents Of The Data Controller
Police Forces
Local Government
Central Government
Voluntary And Charitable Organisations
Ombudsmen And Regulatory Authorities

Transfers: None Outside The European Economic Area

End