



Strategic Innovation Task Group Minutes
Tuesday 15 September 2015
21 Bloomsbury Street, Nelson Mandela

Item	Key Issues Raised	Actions
1. Introduction and Focus		
1) Venn diagram of accountabilities about intersecting/overlapping groups and Board.	The group reviewed the Venn Diagram of accountabilities.	The Venn Diagram of accountabilities to be amended to reflect the new name of the Strategic Innovations Task Group (SITG).
2) Terms of Reference, membership etc.	The group reviewed the Terms of Reference (TOR).	Point 1,iv in the TOR to be amended to the following: <i>'To aspire for each major innovation to be value-led and inspirational, so that staff and stakeholders buy into it to the degree needed to ensure successful delivery'</i> . TOR to make reference to our need to innovate across the Family Justice system as a whole.
3) Position statement about current innovation- related work	The group reviewed the position statement. JB explained the role of our Futurologist, who identifies technology, links and contacts that will aid our innovation work.	
2. Strategic Innovation work related to the CSR 16-20		
1) Initial presentation of the known issues	The group reviewed a presentation from the CMT planning day which outlined possible savings and the likely scenarios faced by the organisation in the imminent future.	
2) Draft Cafcass CSR timeline for the next transformation programme	Most of the work of the Task Group will focus on public and private law service re-design. Possible Innovations discussed: <ul style="list-style-type: none"> • Use of lawyering in public law, following Cafcass legal model. • Charging – flat rate charged added to court fee. • Cafcass involvement in cases at a much higher level in new role, e.g. as an expert witness. • Estates strategy – colocation with HMCTS. • Digitisation – a single electronic case file/bundle which would be shared 	

	between all organisations involved.	
3) List of strategic innovations for the Task Group to work on	<p>Possible Innovations discussed:</p> <ul style="list-style-type: none"> • Forging greater links with the Criminal Justice System and its use of technology to reduce time professionals spend in court. • Use of volunteers/students on placement to complete specified tasks in Private Law to help meet case demand. 	
3. Major strategic innovation 1: Out of Court Private Law services	<p>The group reviewed the Private Law Pathways Project Pilots Interim Report.</p> <p>The Out of Court Private Law Pathway is the service re-design that is most likely to achieve Ministerial backing to be taken forward as soon as possible.</p> <p>The final evaluation report will analyse how successful the pilot has been in terms of establishing outcomes for parents that have longevity i.e. diverting parents from court.</p> <p>Possible Innovations discussed:</p> <ul style="list-style-type: none"> • Judges going out into communities to help reduce the number of cases going to court. • Using family meetings for settlement hearings. 	
4. Innovation Projects Development Board current dashboard	JB explained the function of the RAG status on the dashboard.	
5. Ideas submitted so far via the 'Your Ideas here' campaign	<p>The group reviewed the paper on the effectiveness of the 'Your idea here campaign.'</p> <p>There has not been significant take-up of the Innovation Inbox either internally or externally.</p>	To rethink and rework the approach both internally and externally to the Innovations Inbox to encourage greater take up.
6. Next Steps/Close	<p>The next meeting will be in the next quarter, date to be confirmed.</p> <p>JB had circulated the latest minutes of the Innovation Project Development Board for information.</p>	A summary of the meeting and innovations discussed will go to the Board meeting in October 2015.