



Board Meeting Agenda
Friday 13 September at 9.30am
Sanctuary Buildings
Rooms 605A&B

BUSINESS SESSION

- | | | |
|-----|---|-------------------------------|
| 1 | Welcome and Apologies | 9.30 -9.40 |
| 2 | Declarations of Interest | |
| 3 | Draft Minutes from the Board meeting on the 21 June 2013 | |
| 4 | Action Log / Matters Arising | |
| 5 | REPORT FROM THE CHAIR
<i>To include any reporting back from board members</i> | 9.40 - 9.50
Oral |
| 6 | REPORT FROM CEO
Anthony Douglas CBE, Chief Executive | 9.50 -10.00
09-01 |
| 7 | REPORT FROM ARAC, PERFORMANCE AND QUALITY COMMITTEE CHAIRS | 10.00 – 10.15
Oral |
| 7.1 | PERFORMANCE REPORT (<i>Following scrutiny at the Performance Committee on 12 September 2013</i>)
Christine Banim, National Service Director | 10.15 – 10.25
09-02 |
| 7.2 | QUARTER ONE STRATEGIC PLAN DASHBOARD Following scrutiny at the Performance Committee on 12 September 2013)
Julie Brown, Director of Finance | 10.25 – 10.35
09-03 |
| 8 | <u>STRATEGIC DEVELOPMENTS</u> | |
| 8.1 | <u>STRATEGIC REVIEW OF GOVERNANCE DOCUMENTATION</u>

THE NDPB FRAMEWORK DOCUMENT OF GOVERNANCE ARRANGEMENTS
Julie Brown, Director of Finance | 10.35 -11.05
09-04 |
| 8.2 | ANNUAL REVIEW OF GOVERNANCE DOCUMENTS
Melanie Carew, Head of Legal | 11.05 – 11.20
09-05 |
| | <u>BREAK</u> | 11.20 – 11.30 |
| 9 | <u>ITEMS FOR SCRUTINY</u> | |
| 9.1 | QUARTER ONE FINANCIAL RESULTS
Julie Brown, Director of Finance | 11.30 – 11.45
09-06 |
| 9.2 | ANNUAL FREEDOM OF INFORMATION REPORT
Melanie Carew, Head of Legal | 11.45 – 12.00
09-07 |

ITEMS FOR DISCUSSION

- | | | |
|-------------|---|------------------------------|
| 10.1 | BOARD SUPPORT AND PLANNING
Julie Brown, Director of Finance | 12.00 -12.15
09-08 |
| 11 | <u>ITEMS FOR INFORMATION</u> | |
| 11.1 | UPDATED WHISTLEBLOWING POLICY
Jabbar Sardar, Director of Human Resources and Organisational Development | 12.15 -12.20
09-09 |
| 12 | ANY OTHER BUSINESS
Please notify the Chair in advance of any intended other business. | 12.20 -12.25 |
| 13 | <u>PRIVATE SESSION</u> | 12.25 -1.00 |
| 14 | DATE AND TIME OF NEXT BOARD MEETING – FRIDAY 6 DECEMBER 2013
AT 9.30AM, SANCTUARY BUILDINGS | |