



Cafcass National Office
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21 Bloomsbury Street
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WC1B 3HF

Your ref: CAF 15-133
Our ref: Gov/CAF 15-133

Tel 0300 456 4000

28 July 2015

Re: Freedom of Information Request

Thank you for your email of 19 July 2015. You made the following requests for information:

I'm currently doing some research with regards to fleet management and I was wondering if I could submit a freedom of information request detailing the organisation's vehicle, leasing and maintenance contracts. Im aware that not all organisations will have this particular contract but can you please send the following information with regards to these contracts:

1. Contract Type: Maintenance, Leased, Hire
Leased with maintenance.
2. Who is the supplier of this contract? If there is more than one supplier please can you split all the information out below including annual spend, contract description and contract dates.

Supplier	Annual spend (£)
Alphabet	43,234
Arnold Clark	20,082
Lex Autolease	44,404
VW Leasing	38,816

3. A small description of the contract.

This contract provides lease of passenger motor vehicles including maintenance.

4. The expiry date of each individual contract.

Baroness Tyler of Enfield Chair
Anthony Douglas CBE Chief Executive





15/05/18 for each supplier; this contract is part of the [Crown Commercial Services \(CCS\) Framework](#).

5. The contract review date.

Date to be determined by CCS.

6. Can you please send me contact details of the individual within the organisation responsible for this contract? Can you please send me two contact one from the fleet management (or equivalent) and the other procurement or purchasing preferably the category manager.

Cafcass select vehicle lease and fleet management through [Crown Commercial Services \(CCS\) Frameworks](#). The process is managed by the Finance team with support from the Procurement Team, who can be contacted at Procurement@cafcass.gsi.gov.uk. Individual names are exempt from disclosure under Section 40 of the Freedom of Information Act, as these constitute personal information of Cafcass staff.

7. If the contract above was awarded within the last six months could you please provide me with the suppliers that were shortlisted?

As this contract was selected through CCS Framework, the list of suppliers for Lot 1 services can be seen on the [CCS website](#).

8. I understand that the FOI Act is for recorded information but if you could be so help please include notes into what the organisation tends to do for future procurements. Extending contract, going to tender etc.

Please see the response to question 6 for information about how Cafcass procures vehicle lease and fleet management contracts. More information can be found on the [procurement pages](#) of our website.

We hope that you feel your question has been answered effectively. If you are unhappy with the decisions made in relation to your request, you may ask for an internal review to be undertaken. If you are dissatisfied with the way the internal review is handled or with the final decision made at that review about the information released, you are free to contact the Information Commissioner's office (www.informationcommissioner.gov.uk):

Post

Information Commissioner's Office
Wycliffe House, Water Lane,
Wilmslow,

Fax

01625 524 510

Tel

0303 123 1113

Baroness Tyler of Enfield Chair
Anthony Douglas CBE Chief Executive





Cheshire
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Yours sincerely,

Governance Team
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Baroness Tyler of Enfield Chair
Anthony Douglas CBE Chief Executive



Cafcass, the Children and Family Court Advisory and Support Service, is a non-departmental body of the Ministry of Justice
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