



Cafcass National Office
3rd Floor
21 Bloomsbury Street
London
WC1B 3HF

Your ref: CAF 16-83
Our ref: Gov/CAF 16-83

Tel 0300 456 4000

15 June 2016

Re: Freedom of Information Request

Thank you for your email of 15 June 2016. You made the following requests for information:

Kindly provide us with information on how long Court Records are kept when children are taken into care by Local Authority and where these Records are stored and for how long?

Please see below for our response.

For information on how long court records are kept, please request this from the court service HMCTS who can be contacted at data.access@justice.gsi.gov.uk. For information on how long records are kept by the relevant local authority, please request it from them as this may vary compared to Cafcass records.

The following information relates only to information held within the Cafcass case record. Please see the Cafcass [Case Recording and Retention Policy](#) available on our website; section 10 sets out how long information is kept (pages 9-10). Case records are held until the youngest child involved in the proceedings would be 22 years old; they are kept on our electronic filing system or in secure archives if they contain paper information.

We hope that you feel your question has been answered effectively. If you are unhappy with the decisions made in relation to your request, you may ask for an internal review to be undertaken. If you are dissatisfied with the way the internal review is handled or with the final decision made at that review about the information released, you are free to contact the Information Commissioner's office (www.ico.org.uk):

Baroness Tyler of Enfield Chair
Anthony Douglas CBE Chief Executive





Post

Information Commissioner's Office
Wycliffe House, Water Lane,
Wilmslow,
Cheshire
SK9 5AF

Fax

01625 524 510

Tel

0303 123 1113

E-mail

casework@ico.org.uk

Yours sincerely,

Governance Team

Cafcass

Governance@cafcass.gsi.gov.uk

Baroness Tyler of Enfield Chair
Anthony Douglas CBE Chief Executive



Cafcass, the Children and Family Court Advisory and Support Service, is a non-departmental body of the Ministry of Justice
Cafcass National Office, 3rd Floor, 21 Bloomsbury Street, London, WC1B 3HF | DX Cafcass 310101 Bloomsbury 11