



Board Meeting Agenda
Friday 20 October 2017, 10.30am to 15.30pm
Cafcass, 21 Bloomsbury Street, London

	BUSINESS SESSION	
1.	Welcome and Apologies	10.30 - 10.40
2.	Draft Minutes from the Board Meeting on 15 June 2017	
3.	Action Log / Matters Arising	
4.	REPORT FROM THE CHAIR (Oral update) To include any reporting back from Board members	10.40 – 10.50
5.	REPORT FROM THE CHIEF EXECUTIVE Anthony Douglas, Chief Executive	10.50 – 11.05
6.	REPORT FROM THE FAMILY JUSTICE YOUNG PEOPLE’S BOARD Bethany Shepherd, FJYPB Representative	11.05 – 11.20
7.	REPORTS FROM ARAC, PERFORMANCE AND QUALITY COMMITTEES Committee minutes included for information	11.20 – 11.35
	<i>Break</i>	11.35 – 11.45
	ITEMS FOR DISCUSSION	
8.	FINANCE REPORT Julie Brown, Director of Resources	11.45 – 12.00
9.	DEMAND LEVELS AND RESOURCING Christine Banim, National Service Director	12.00 – 12.15
10.	STRATEGIC RISK REGISTER Anthony Douglas, Chief Executive	12.15 – 12.25
11.	UPDATE ON THE IT RE-PROCUREMENT PROGRAMME Julie Brown, Director of Resources	12.25 – 12.40
12.	COMMUNICATIONS STRATEGY	12.40 – 12.50

	Rebecca Barrett, Head of Communications	
13.	CLOSE AND ANY OTHER BUSINESS (Nothing notified)	12.50 – 13.00
	PAPERS INCLUDED FOR INFORMATION	
14.	14.1 ARAC ANNUAL REPORT (following scrutiny at the ARAC meeting on 15 June 2017) 14.2 PERFORMANCE REPORT (following scrutiny at the Performance Committee on 11 September 2017) 14.3 STRATEGIC PLAN DASHBOARD (following scrutiny at the Performance Committee on 11 September 2017) 14.4 FREEDOM OF INFORMATION REPORT (following scrutiny at the Performance Committee on 11 September 2017)	
	BOARD LUNCH	13.00 – 13.30
	CLOSED SESSION (CAFCASS BOARD AND CMT ONLY)	
15.	OFSTED READINESS Christine Banim, National Service Director Anthony Douglas, Chief Executive	13.30 – 13.50
16.	REPORT ABOUT OUR WORK WITH BRITISH OVERSEAS TERRITORIES Anthony Douglas, Chief Executive	13.50 – 14.10
17.	CABINET OFFICE REPORT ABOUT THE RISE IN CARE APPLICATIONS Anthony Douglas, Chief Executive	14.10 – 14.30
18.	BOARD MEMBER LEAD ROLES Anthony Douglas, Chief Executive Melanie Carew, Head of Legal Services	14.30 – 14.50
19.	UPDATE ON BOARD SUCCESSION PLANNING (Oral update) Anthony Douglas, Chief Executive Julie Brown, Director of Resources	14.50 – 15.10
20.	2018/19 BOARD MEETING SCHEDULE	15.10 – 15.15
21.	AOB	15.15 – 15.30

Date and time of the next meeting:

Board Briefing (provisional) - Friday 1 December 2017 (12.00 to 13.00)

Board Public Meeting – Friday 26 January 2018 (10.00am to 12.00pm)

Board Closed Meeting – Friday 26 January 2018 (12.00pm – 15.30pm)